

# PATIENT INFORMATION

Welcome to our office. We appreciate the confidence you place with us to provide dental services. To assist us in serving you, please complete the following form. The information provided on this form is important to your dental health. If there have been any changes in your health, please tell us. If you have any questions, don't hesitate to ask.

Patient name: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Sex: \_\_\_\_\_ Age: \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing address (if different): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_ Driver's license #: \_\_\_\_\_ State: \_\_\_\_\_

SS #: \_\_\_\_\_ Employer/Occupation: \_\_\_\_\_ Bus. Phone: \_\_\_\_\_

Spouse's name & phone #: \_\_\_\_\_ Emergency phone # (other than spouse): \_\_\_\_\_

Primary dental insurance: \_\_\_\_\_ Group #: \_\_\_\_\_

Secondary dental insurance: \_\_\_\_\_ Group #: \_\_\_\_\_

Subscriber's name: \_\_\_\_\_ Date of birth: \_\_\_\_\_ SS #: \_\_\_\_\_

Name of your medical doctor: \_\_\_\_\_ Date of last visit to medical doctor: \_\_\_\_\_

Name of previous dentist: \_\_\_\_\_ Date of last visit to dentist: \_\_\_\_\_

Referred to us by: \_\_\_\_\_

## DENTAL HEALTH HISTORY

	Yes	No
Are you apprehensive about dental treatment? _____	<input type="checkbox"/>	<input type="checkbox"/>
Have you had problems with previous dental treatment? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you gag easily? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you wear dentures? _____	<input type="checkbox"/>	<input type="checkbox"/>
Does food catch between your teeth? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have difficulty in chewing your food? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you chew on only one side of your mouth? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you avoid brushing any part of your mouth because of pain? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do your gums bleed easily? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do your gums bleed when you floss? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do your gums feel swollen or tender? _____	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever noticed slow-healing sores in or about your mouth? _____	<input type="checkbox"/>	<input type="checkbox"/>
Are your teeth sensitive? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you feel twinges of pain when your teeth come in contact with:		
Hot foods or liquids? _____	<input type="checkbox"/>	<input type="checkbox"/>
Cold foods or liquids? _____	<input type="checkbox"/>	<input type="checkbox"/>
Sours? _____	<input type="checkbox"/>	<input type="checkbox"/>
Sweets? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you take fluoride supplements? _____	<input type="checkbox"/>	<input type="checkbox"/>
Are you dissatisfied with the appearance of your teeth? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you prefer to save your teeth? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you want complete dental care? _____	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
How often do you brush? _____		
How often do you floss? _____		
Does your jaw make noise so that it bothers you or others? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you clench or grind your jaws frequently? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do your jaws ever feel tired? _____	<input type="checkbox"/>	<input type="checkbox"/>
Does your jaw get stuck so that you can't open freely? _____	<input type="checkbox"/>	<input type="checkbox"/>
Does it hurt when you chew or open wide to take a bite? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have earaches or pain in front of the ears? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any jaw symptoms or headaches upon awaking in the morning? _____	<input type="checkbox"/>	<input type="checkbox"/>
Does jaw pain or discomfort affect your appetite, sleep, daily routine, or other activities? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you find jaw pain or discomfort extremely frustrating or depressing? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you take medications or pills for pain or discomfort (pain relievers, muscle relaxants, antidepressants)? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a temporomandibular (jaw) disorder (TMD)? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have pain in the face, cheeks, jaws, joints, throat, or temples? _____	<input type="checkbox"/>	<input type="checkbox"/>
Are you unable to open your mouth as far as you want? _____	<input type="checkbox"/>	<input type="checkbox"/>
Are you aware of an uncomfortable bite? _____	<input type="checkbox"/>	<input type="checkbox"/>
Have you had a blow to the jaw (trauma)? _____	<input type="checkbox"/>	<input type="checkbox"/>
Are you a habitual gum chewer or pipe smoker? _____	<input type="checkbox"/>	<input type="checkbox"/>

# MEDICAL HEALTH HISTORY:

**Do you have, or have you had, any of the following?**

	Yes	No
Heart Problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Chest pain _____	<input type="checkbox"/>	<input type="checkbox"/>
Shortness of breath _____	<input type="checkbox"/>	<input type="checkbox"/>
Blood pressure problem _____	<input type="checkbox"/>	<input type="checkbox"/>
Heart murmur _____	<input type="checkbox"/>	<input type="checkbox"/>
Heart valve problem _____	<input type="checkbox"/>	<input type="checkbox"/>
Taking heart medication _____	<input type="checkbox"/>	<input type="checkbox"/>
Rheumatic fever _____	<input type="checkbox"/>	<input type="checkbox"/>
Pacemaker _____	<input type="checkbox"/>	<input type="checkbox"/>
Artificial heart valve _____	<input type="checkbox"/>	<input type="checkbox"/>
Blood Problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Easy bruising _____	<input type="checkbox"/>	<input type="checkbox"/>
Frequent nosebleeds _____	<input type="checkbox"/>	<input type="checkbox"/>
Abnormal bleeding _____	<input type="checkbox"/>	<input type="checkbox"/>
Blood disease (anemia) _____	<input type="checkbox"/>	<input type="checkbox"/>
Ever require a blood transfusion? _____	<input type="checkbox"/>	<input type="checkbox"/>
Allergy Problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Hay fever _____	<input type="checkbox"/>	<input type="checkbox"/>
Sinus problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Skin rashes _____	<input type="checkbox"/>	<input type="checkbox"/>
Taking allergy medication _____	<input type="checkbox"/>	<input type="checkbox"/>
Asthma _____	<input type="checkbox"/>	<input type="checkbox"/>
Intestinal Problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Ulcers _____	<input type="checkbox"/>	<input type="checkbox"/>
Weight gain or loss _____	<input type="checkbox"/>	<input type="checkbox"/>
Special diet _____	<input type="checkbox"/>	<input type="checkbox"/>
Constipation/Diarrhea _____	<input type="checkbox"/>	<input type="checkbox"/>
Kidney or bladder problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Bone or Joint Problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Arthritis _____	<input type="checkbox"/>	<input type="checkbox"/>
Back or neck pain _____	<input type="checkbox"/>	<input type="checkbox"/>
Joint replacement _____	<input type="checkbox"/>	<input type="checkbox"/>
(e.g., total hip, pins, or implants)		
Fainting Spells, Seizures, or Epilepsy _____	<input type="checkbox"/>	<input type="checkbox"/>
Stroke(s) _____	<input type="checkbox"/>	<input type="checkbox"/>
Frequent or severe headaches _____	<input type="checkbox"/>	<input type="checkbox"/>
Thyroid problems _____	<input type="checkbox"/>	<input type="checkbox"/>
Persistent cough or swollen glands _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Premedications required by physician</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
Cancer/Tumor _____	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
Diabetes _____	<input type="checkbox"/>	<input type="checkbox"/>
Urinate more than 6 times a day _____	<input type="checkbox"/>	<input type="checkbox"/>
Thirsty or mouth is dry much of the time _____	<input type="checkbox"/>	<input type="checkbox"/>
Family history of diabetes _____	<input type="checkbox"/>	<input type="checkbox"/>
Tuberculosis or other respiratory disease _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you drink alcohol? _____	<input type="checkbox"/>	<input type="checkbox"/>
If so, how much? _____		
Do you smoke? _____	<input type="checkbox"/>	<input type="checkbox"/>
If so, how much? _____		
Hepatitis, jaundice, or liver trouble _____	<input type="checkbox"/>	<input type="checkbox"/>
Herpes or other STD _____	<input type="checkbox"/>	<input type="checkbox"/>
HIV-positive/AIDS _____	<input type="checkbox"/>	<input type="checkbox"/>
Glaucoma _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you wear contact lenses? _____	<input type="checkbox"/>	<input type="checkbox"/>
History of head injury? _____	<input type="checkbox"/>	<input type="checkbox"/>
Epilepsy or other neurological disease? _____	<input type="checkbox"/>	<input type="checkbox"/>
History of alcohol or drug abuse? _____	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any disease, condition, or problem not listed previously that you feel we should know about? _____		
If so, please describe: _____		

**During the past 12 months, have you taken any of the following?**

	Yes	No
<b>Antibiotics or sulfa drugs</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Anticoagulants (e.g., Coumadin)</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>High blood pressure medicine</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Tranquilizers</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Insulin, Orinase, or similar drug</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Aspirin</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Digitalis or drugs for heart trouble</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Nitroglycerin</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Cortisone (steroids)</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Natural remedies</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Nonprescription drug/supplements</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other</b> _____		

**Are you allergic, or have you reacted adversely, to any of the following?**

	Yes	No
<b>Local anesthetics ("Novocaine")</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Penicillin or other antibiotics</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Sulfa drugs</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Barbiturates, sedatives, or sleeping pills</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Aspirin, Acetaminophen, or Ibuprofen</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Codeine, Demerol, or other narcotics</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Reaction to metals</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Latex or rubber dam</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other</b> _____		

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**Women**

	Yes	No
<b>Are you taking contraceptives or other hormones?</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Are you pregnant?</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>If so, expected delivery date:</b> _____		
<b>Are you nursing?</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>Have you reached menopause?</b> _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>If so, do you have any symptoms?</b> _____		
_____		

Notes: \_\_\_\_\_

\_\_\_\_\_

Patient/Parent Signature: \_\_\_\_\_

Dentist Initial: \_\_\_\_\_

# MEDICATIONS

Please check if you currently take, or have recently taken, any of the following medications:

## Cardiovascular

- Toprol XL (metoprolol)
  - Lipitor (atorvastatin)
  - Warfarin (coumadin)
  - Plavix (clopidogrel)
  - Aspirin
  - Other: \_\_\_\_\_
- Cardizem (diltiazem)
  - Zocor (simvastatin)
  - Lasix (furosemide)
  - Nitroglycerin

## Allergy / Respiratory / Immune

- Zyrtec (cetirizine)
  - Claritin (loratadine)
  - Albuterol (proventil)
  - Flonase/Flovent (fluticasone propionate)
  - Nasonex (mometasone furoate)
  - Advair (fluticasone prionate and salmeterol)
  - Symbicort (budesonide and formoterol)
  - Other: \_\_\_\_\_
- Allegra (fexofenadine)
  - Singulair (montelukast)
  - Prednisone (steriod)

## Neurological

- Sinemet (levodopa-carbidopa)
  - Depakote (valproic acid)
  - Seroquel (quetiapine)
  - Abilify (aripiprazole)
  - Zoloft (sertraline)
  - Adderall (amphetamine)
  - Klonopin (clonazepam)
  - Other: \_\_\_\_\_
- Lamictal (lamotragine)
  - Gabarone (gabapentin)
  - Lithium
  - Prozac (fluoxetine)
  - Wellbutrin (bupropion)
  - Ritalin (methylphenidate)
  - Xanax (alprazolam)

## Digestive

- Tagamet (cimetidine)
  - Prevacid (lansoprazole)
  - Nexium (esomeprazole)
  - Other: \_\_\_\_\_
- Pepcid (famotidine)
  - Prilosec (omeprazole)
  - Tums or Milk of Magnesia

Do you take any other prescription drugs, over the counter medications, herbs or supplements? If so, please list them here.

## Diabetes

- Insulin
- Fortamet (metformin)
- Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## PATIENT HIPAA CONSENT

I understand that I have certain rights to privacy regarding my protected health information. These rights are given to me under the Health Insurance Portability and Accountability Act of 1996 (HIPAA). I understand that by signing this consent I authorize you to use and disclose my protected health information to carry out: Treatment (including direct or indirect treatment by other healthcare providers involved in my treatment); Obtaining payment from third party payers (e.g. my insurance company); The day-to-day healthcare operations of your practice.

I have also been informed of and given the right to review and secure a copy of your Notice of Privacy Practices, which contains a more complete description of the uses and disclosures of my protected health information and my rights under HIPAA. I understand that you reserve the right to change the terms of this notice from time to time and that I may contact you at any time to obtain the most current copy of this notice.

Additionally, I authorize Buckley Dental Care to discuss my treatment and associated costs with the following individuals:

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

I understand that I have the right to request restrictions on how my protected health information is used and disclosed to carry out treatment, payment and health care operations, but that you are not required to agree to these requested restrictions. However, if you do agree, you are then bound to comply with this restriction.

I understand that I may revoke this consent, in writing, at any time. However, any use or disclosure that occurred prior to the date I revoke this consent is not affected.

Patient Name \_\_\_\_\_ Date: \_\_\_\_\_

Patient, Parent or Guardian Signature \_\_\_\_\_



## APPOINTMENT POLICY

At Buckley Dental Care we take pride in our warm, caring atmosphere. One aspect we really enjoy about our practice is the opportunity to offer quality care and individual attention to each and every patient. We like having that personal time with you. When that time is lost due to an appointment cancellation, other patients in need of treatment cannot be seen and your treatment is delayed!

**For these reasons, we have the following appointment cancellation policy:**

Every effort will be made to remind you of your appointment by telephone, text or email. If you have not provided your email address or cell for texting please do so at the bottom of this document. However, please do not depend on our appointment reminders, it is provided as a courtesy.

We have found that with the use of answering machines, text, email and voice mail, some of our patients are not receiving our reminder calls due to the occasional malfunction of these devices. If you use such devices, we kindly ask that you return our call to confirm that you received our message. If we do not hear from you within 24 hours of your scheduled appointment time your reserved appointment time maybe subject to cancelation/or rescheduling for a more convenient time.

Your appointment time has been reserved especially for you and we strongly encourage all patients to keep their appointments. If you must change your appointment, we require at least 48 hours notice to avoid a \$50 cancellation fee. If commitments for appointments are frequently broken, a non-refundable reservation fee equal to the appointment fee may be required.

For your convenience, we offer our patients extended services such as Implants, Root Canals, and Orthodontics (braces). For these services, we often bring a specialist in our office to perform these services. If you are in need of these services, a \$250.00 nonrefundable appointment reservation fee will be required before an appointment can be scheduled. However, this reservation fee will be applied to your original reserved appointment visit only. If you miss your reserved appointment time with our specialist then you will be required to pay your total treatment before another appointment can be reserved.

Our ultimate goal is to help you achieve optimum dental health. Broken appointments only serve to delay your dental care and the opportunity to achieve that goal. Thank you for your cooperation. We look forward to seeing you on your next appointment!

**The best way to contact me is:**

Patient's Name: \_\_\_\_\_

Cell: \_\_\_\_\_ Email \_\_\_\_\_ Text: \_\_\_\_\_

I have read and understand Buckley Dental Cares Appointment Policy.

\_\_\_\_\_  
Patient, Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Name (Please Print)



## WRITTEN FINANCIAL POLICY

Thank you for choosing Buckley Dental Care. Our primary mission is to deliver the best and most comprehensive dental care available. An important part of the mission is making the cost of optimal care as easy and manageable for our patients as possible by offering several payment options.

### **Payment Options:**

You can choose from:

- Cash, Check, Visa, MasterCard, American Express or Discover Card

We offer a 10% courtesy accounting adjustment to patients who pay for their treatment with **cash** prior to completion of care for treatment plans of \$1000 or more.

- Convenient Monthly Payment Options<sup>1</sup> from CareCredit Healthcare Credit Card, Enhance Patient Financing, or Citi Health Financing

- o Allow you to pay over time
- o No annual fees or pre-payment penalties

Please note:

Buckley Dental Care requires payment at the beginning of your treatment. If you choose to discontinue care before treatment is complete, your refund will be determined upon review of your case.

For plans requiring multiple appointments, alternative payment arrangements may be provided. For larger, more comprehensive treatment plans of \$500 or more, a 1/3 deposit is required to secure your initial treatment appointment.

For patients with dental insurance we are happy to work with your carrier to maximize your benefit and directly bill them for reimbursement for your treatment.<sup>2</sup>

A fee of \$50 is charged for patients who miss or cancel more than once in a calendar year without 48-hour notice.

Buckley Dental Care charges \$30 for returned checks.

If you have any questions, please do not hesitate to ask. We are here to help you get the dentistry you want and need.

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Patient, Parent or Guardian Signature

Date

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Patient Name (Please Print)

<sup>1</sup>Subject to credit approval

<sup>2</sup>However, if we do not receive payment from your insurance carrier within 30 days, you will be responsible for payment of your treatment fees and collection of your benefits directly from your insurance carrier.